

## **Time Change Instructions**

This document outlines how to change the time on the following system:

### **Hicom 150e**

1. The time can only be changed from a telephone that has been given system manager status
2. Press the service key
3. Press the arrow keys until the display shows administration. If the phone does not show this, it is not a system manager telephone
4. Press the tick key
5. Use the arrow keys until the display says system clock and press tick

Enter the time and date